



Rules for applying for a UFCW Local 342 Hardship Grant

Local 342 Hardship Fund grants are a one-time grant to assist members who are laid off from a Local 342 shop.

The maximum amount any member can receive is \$500.00.

The UFCW Local 342 Hardship Fund application must be completed and sent to Local 342 **to the attention of Tenisha Williamson** at our Mineola office:

**UFCW Local 342
166 East Jericho Turnpike
Mineola, NY 11501**

Members applying for the assistance should send in any bills, receipts or other documentation the Member believes will support their application as being for the purpose of paying essential expenses that are due and owing after their lay off.

Essential expenses can include bills for phone, utility, rent or mortgage. It can include receipts for food, or an invoice from a child's high school or grade school that is owed. **Members' applications will be reviewed by a committee of working rank and file Executive Board members and a UFCW Local 342 staff person. This application review is to ensure the applicant is eligible for assistance.**

Once the committee has reviewed and approved an application, a check will be mailed to the Member who applied for the assistance.

UFCW Local 342 will keep proper records of all assistance given to members, and the Local 342 Executive Board will receive reports on the distribution of the Hardship grants to members. Reports will be given at Local 342 membership meetings as well.

Anyone who needs help filling out an application, or has questions concerning the UFCW Local 342 Hardship Fund grants can call the Member Services Department, or our office in Mineola and ask for Yesmenia Lazala. If they are on the phone, please leave a message with a phone number and they will call you back. Members can also submit a Tell Us to ask questions and request a return call.

UFCW Local 342 Hardship Fund

Application for \$500 grant for
Displaced Local 342 Members



There is limited funding. All requests for assistance will be carefully considered by the Local 342 Hardship Committee and subject to fund availability and compelling emergency. The Hardship Committee will only consider bills for immediate, essential expenses incurred due to loss of employment.

Please complete the following application. You may mail or hand-deliver your completed form and necessary attachments to your Local 342 Area Office.

Today's Date: ____/____/____

Member Full Name: _____

Social Security Number: _____

Home Address: _____

Home Phone: _____ Mobile Phone: _____

Email Address: _____

Currently working: Y / N Full-Time _____ Part-Time _____ Floating _____

Store Name: _____

Store # _____ Department: _____

Last Date Worked: ____/____/____

Number of Dependents (children): _____ Dependents' Ages: _____

Marital Status: Single _____ Married _____ Divorced _____

Are you receiving unemployment benefits? Y / N If yes, what amount? \$_____

Have you received financial assistance related to loss of employment in the last 6 months?
(ex: severance or voluntary separation payment):

Y / N If yes, what amount? \$_____

UFCW LOCAL 342

Mineola | 166 East Jericho Turnpike | 516-747-5980
Staten Island | 100 St Marys Avenue | 718-982-0342
Bohemia | 1461 Lakeland Ave Ste 1 | 631-654-8790

UFCW Local 342 Hardship Fund

Application for \$500 grant for
Displaced Local 342 Members



Please describe in detail your financial situation as a result of your loss of employment (use additional space on back of form if necessary), and attach relevant documentation (for example, overdue car payments, utility bills, medical bills, rent or mortgage payments, etc.).

By signing this form, I agree that all the information provided is true and that any untrue information may disqualify my application for benefits from the Local 342 Hardship Fund.

Member's Signature: _____

FOR LOCAL 342 OFFICE USE ONLY

Date Received:
Date Reviewed:
Reviewed by (name):
Comments:

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